



**CULTURE AND ARTS COMMISSION
AGENDA**

Thursday, October 17, 2019 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 115

WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. **CALL TO ORDER/ROLL CALL:** Chair Pamela Gamble, Vice Chair Melissa Rohlf, Jeanne George, Pamela Madden, Janet Monaghan, Judith Puccini, Melodie Tobin.
2. **PLEDGE OF ALLEGIANCE:**
3. **REVIEW OF AGENDA:**
4. **ACCEPTANCE OF THE MINUTES:** September 19, 2019
5. **CONSENT CALENDAR:**
6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
7. **UNFINISHED BUSINESS:**
8. **NEW BUSINESS:**
 - a. Receive presentation from City Manager Jovan D. Grogan about San Bruno's fiscal needs and challenges and about the placement of Measure G on the upcoming November 5, 2019 Ballot
 - b. Review content of 2018/19 Annual Report to City Council
 - c. Receive attendance figures for 2019 Movies in the Park
 - d. Proposal to cancel December 19 meeting (Oral)
9. **ITEMS FROM COMMISSION MEMBERS:**
 - a. Report on South San Francisco General Art – Sculpture and Recycled Art event – Puccini
10. **ITEMS FROM STAFF:**
 - a. Community Services Events (Oral)
11. **ADJOURNMENT**

The next Regular Culture and Arts Commission Meeting will be held on Thursday, November 21, 2019 at 6:30 p.m. at City Hall, 567 El Camino Real, Room 115, San Bruno.



MEETING MINUTES

Culture and Arts Commission September 19, 2019

1. **CALL TO ORDER/ROLL CALL:** Vice-Chair Rohlfs called the meeting of the Culture and Arts Commission to order at 6:32 p.m. Commissioners Present: Vice Chair Melissa Rohlfs, Jeanne George (arrived late), Pamela Madden, Janet Monaghan, Judith Puccini, and Melodie Tobin. Excused Absence: Chair Pamela Gamble. Staff Present: Joanne Magrini and Tim Wallace.
2. **PLEDGE OF ALLEGIANCE:** Vice-Chair Rohlfs led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** MSC Madden/Puccini. Accepted 5-0-2.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:** None.
8. **NEW BUSINESS:**
 - a. Re-consideration of Locations for Phase Two of Traffic Signal Controller Boxes – **Superintendent Wallace** stated that the City owned boxes would be wrapped next Wednesday. Discussion about the remaining three boxes in phase two, two are State owned and one is City owned. Recommendation to wrap only City owned boxes. Two different City owned boxes suggested. **MSC Tobin/Madden.** Accepted 6-0-1.
 - b. Shakespeare in the Park Marketing Plan – Discussion about how event will be advertised.
 - c. Content for 2018/19 Annual Report to City Council – Review of presentation. Commissioner Tobin will present.
9. **ITEMS FROM COMMISSION MEMBER:**
10. **ITEMS FROM STAFF:**
 - a. Movies in the Park Update (Oral) – **Superintendent Wallace** reviewed attendance for the first two movies. He stated that the attendees appreciate the popcorn. Discussion about recycling bins and lighting.

- b. Community Services Events (Oral) – **Director Magrini** announced that there are two more Concerts in the Park and Movies in the Park and the Family Overnight on September 27th. **Superintendent Wallace** announced the book sale at the library on Saturday, October 5th.
- c. Moment of Silence in Remembrance of Bardi Rosman Koodrin

11. **ADJOURNMENT:** With no other business to be conducted, **Vice-Chair Rohlfs** adjourned the meeting at 7:28 p.m.



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: October 17, 2019
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Review of Culture and Arts Commission Annual Report to City Council

BACKGROUND:

Every October the Commission presents its annual report to the City Council. The report includes the Commission's accomplishments over the past 12 months as well as its goals for the following 12 months.

DISCUSSION:

The Commission is scheduled to present its annual report to the City Council on Tuesday, October 22. Commissioners will be presented with a draft of the report. Staff is seeking the input of Commissioners regarding the contents of the report.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: October 17, 2019
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Movies in the Park 2019 Attendance

BACKGROUND:

Every year the Commission sponsors Movies in the Park. Every Friday evening in September 2019 a film was screened in San Bruno City Park.

DISCUSSION:

Attendance for this year's films was as follows:

Date	Film Title	Attendance
September 6	Captain Marvel	80
September 13	Mary Poppins Returns	96
September 20	Bumblebee	80
September 27	Ralph Breaks the Internet	26*

*Inclement Weather (Cool and breezy with drizzle)

FISCAL IMPACT:

None.

ATTACHMENTS:

None.